

# UPPER LEVEL COURSE REGISTRATION

# Units Required for Graduation

- Students must complete 86 units to graduate
  - At the end of the first year, students will have 33 units.
  - Typically, upper-level students sign up for one semester of 14 units and three semesters of 13 units to graduate on time.
  - You should consider signing up for two semesters of 14 units so that you can take the minimum load (12 units) the semester you are enrolled in your clinic.
- There's no extra charge for exceeding 86 units

# Minimum/Maximum Units in a Semester

- The maximum number of units/semester = 16
- Need special permission from Dean of Students to take 17 (ABA maximum)
  - Must file Academic Rules Petition (on-line under "Forms")
  - Granted if student is applying summer externship credits to fall semester
- The minimum number of units/semester = 12

# **Course Registration**

- Two-step process:
  - Bid on classes with enrollment caps of 24 or under
    - Done through Symplicity (be sure to set up a Symplicity account)
  - Enroll in all classes, including successful bids
    - Done through LawReg
      - DO NOT TRY TO ENROLL THROUGH THE MAIN CAMPUS SYSTEM (WebReg). NO LAW CLASSES ARE LISTED.
- Students are responsible for the accuracy of their enrollments. Be sure to check your on-line study list to ensure that you:
  - Enrolled in the correct courses
  - Enrolled for the correct number of units in a class that offers variable units
  - Have accurately chosen to take the class for a grade or S/U

\*\*\*\*\*Watch the on-line Registration Videos!!\*\*\*\*

# **On-Line Registration Videos**



HOME » PORTAL » STUDENTS

#### QUICK LINKS

LawNet Mail

MyCourses

Course Pages

Events

Student Directory

ZotAccount

## Welcome to the

### Academics

- Academic Advising
- Academic Rules (PDF)
- Academic Policies
- Honor Code (PDF)
- Book List: Spring 2014
- Course Pages
- Office Hours: Spring 2014
- Calendar: Law Academic
- JD Requirements
- Grades

### Registration

- How to Enroll
- LawReg Login
  - Tutorial: Video | PDF
- Symplicity Login
  - Tutorial: Video | PDF
- StudentAccess
- Course Catalog
  - · Course Evals
- Tentative Spring 2014 Advanced Courses (PDF)
- MyCourses



# Are There Any Mandatory Upper Level Classes?

- NO
- Must fulfill the ULWR and a core clinic
- As a practical matter, to be certified by the State Bar to represent clients in a clinic, you must have completed or be concurrently enrolled in Evidence.
  - Exceptions: Appellate Litigation and International Justice Clinics do not require Evidence

# Upper Level Writing Requirement (ULWR)

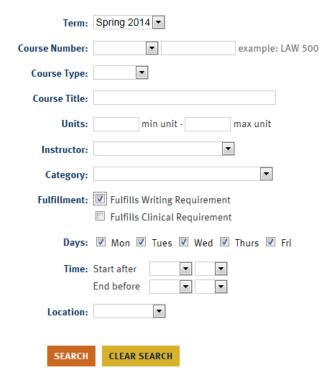
- Upper level writing requirement (ULWR)
  - Criteria
    - Frequent feedback from faculty member
    - Multiple drafts
    - Substantial original analysis and research
    - Certified by faculty member as meeting the requirement.
  - Can be fulfilled by
    - Taking a class that meets the requirement
    - Writing a paper in an Independent Study class
      - Usually 2 or 3 units of credit
      - Student makes arrangements with a faculty advisor
      - Typically done in the spring semester of 2L year but can be fall semester of 2L or 3L year
    - Re-drafting moot court brief
      - It is up to the faculty advisor, but typically students earn 0-1 units of credit
    - Arranging to re-write a paper turned in for credit in a class that did not meet the ULWR
      - It is up to the faculty advisor, but typically students earn 0-1 units of credit
  - Does not have to be an academic-style paper as long as criteria are met
  - Deadline to complete is the first working day on or after February 1 of third year

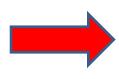
\*\*YOU\*\* are responsible for submitting the ULWR sign-off form to the faculty member and turning it in to the Law School Registrar. Even if you are taking a class that fulfills the ULWR it is YOUR responsibility to get the form signed and turned in.

# How Can I Tell Which Classes Fulfill the Upper Level Writing Requirement?



## Search for a Course





# Sample of Spring 2014 Courses That Fulfill the ULWR

## Search Results

Term: Spring 2014

Fulfillment: Writing Requirement Days of the Week: MTuWThF

### **REFINE SEARCH CRITERIA**

| CODE  | <u>COURSE</u>             | TITLE   | <u>UNITS</u> | TIME AND LOCATION   |
|-------|---------------------------|---|--------------|---|
| 84385 | LAW 530 SEC 1<br>Seminar  | Employment Discrimination Law CROSKERY-ROBERTS R. | 3.00         | Th 1:15PM-4:15PM in LAW 3750  |
| 84445 | LAW 551 SEC 1<br>Seminar  | Comparative Constitutional Law MENKEL-MEADOW C.   | 1.00         | Tu 4:30PM-7:00PM in LAW 4750 (This course will meet on the following Tuesdays: 1/14, 1/21, 1/28, 2/11, 2/25. The Global Justice Summit will take place on Friday, 1/31 and Saturday, 2/1.) Tu 4:30PM-7:00PM in LAW 4850 (LAW 4850 is the break-out room.) |
| 84463 | LAW 5547 SEC 1<br>Lecture | African Legal Systems AREWA O.                    | 4.00         | MW 9:45AM-11:45AM in LAW 3600   |
| 84500 | LAW 5632 SEC 1<br>Seminar | Bioethics Law<br>GRIFFIN L.                       | 2.00 to 3.00 | M 2:50PM-4:50PM in LAW 3600   |
| 84750 | LAW 590 SEC 1<br>Seminar  | Advanced Legal Research OSBECK M.                 | 2.00         | W 2:00PM-4:00PM in MPAA 130   |

# Where Do I Find the Independent Study and ULWR Sign Off Forms?

## All forms are on-line in the Student Portal

#### QUICK LINKS

LawNet Mail MyCourses Course Pages Events Student Directory ZotAccount

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- Registrar FAQ
- Forms

#### Exams

- Important Exam Information
- Exam Technical Information
- 1L Exam Review Schedule
- Adv. Exam Review Schedule
- Tentative Exam Schedule: Spring 2014
- Fall 2013 Where do I go to get my exam answer?
  - · 1L courses
  - · Advanced courses

#### Financial Aid

- Financial Aid
- My Financial Aid login
- Zot Account

### **Bar Information**

- Planning for the State Bar
- CA Bar Dates & Deadlines

## Campus Life

- Student Organizations
- Housing
- Mentoring
- University Resources
- Misc Services FAQ

### Career Development

- Overview of Services
- Job Search Resources
- PSLawNet
- Symplicity

### Externships

- Externships Overview
- Externship Application Process
- Online Externship Catalog

### Pro Bono Program

- Pro Bono Overview
- PB Track



HOME » ACADEMICS » REGISTRAR » FORMS » ALL

| OVERVIEW                          |
|-----------------------------------|
| ACADEMIC RULES (PDF)              |
| REGISTRATION                      |
| LOAN DEFERMENT                    |
| EXAMS                             |
| GRADES                            |
| TRANSCRIPTS                       |
| DIPLOMAS AND BAR<br>CERTIFICATION |
| BAR INFORMATION                   |
| FORMS                             |
| READMISSION                       |
| CANCELLATION AND WITHDRAWAL       |
| POLICIES                          |
| RESIDENCY STATUS                  |
| FREQUENTLY ASKED QUESTIONS        |

## Forms

- Academic Rules Petition
- Clinical Requirement From Field Placement Signoff
- Diploma Request for Replacement
- Externship Forms
  - · Part-Time Placement Supervisor Agreement (PDF)
  - Full-Time Placement Supervisor Agreement (PDF)
  - · Full-Time Faculty Supervisor Agreement (PDF)
- Incomplete Agreement Form
- Independent Study
- Name Change on Records Request
- Non-Classroom Course Enrollment
- Non-Law Student Application to Enroll in Law Courses
- Statement of Legal Residence
- Student Records Consent
- Transcript Request
- Verification Letter Request
- Writing Requirement Signoff

# Clinics

- Students must complete at least 6 units of clinical education through either:
  - A <u>core</u> law school clinic (such as the Community and Economic Development, Environmental Law, or Appellate Litigation clinics, to name a few)
  - OR in an Alternative Field Placement approved to meet this requirement
    - The Associate Dean for Clinical Education and Service Learning approves alternative clinical placements.
- <u>Core</u> clinics are typically completed in Fall or Spring of 2L, or Fall of 3L year
- 2Ls and 3Ls may enroll in <u>elective</u> clinics that are not required for graduation (such as the DFEH clinic)
  - A student cannot enroll in an elective clinic or an externship at the same time s/he is enrolled in a core clinic.

# Add/Drop/Change Period

- Up through the second week of the semester you can add or drop a class, or change from a grade to S/U (or vice versa).
  - Without charge
  - Without getting anyone's permission
- From the third week of the semester through the end of the sixth week you can:
  - Add or drop a class <u>with the instructor's written permission</u>.
     Must file an Academic Rules Petition.
  - Change from a grade to S/U (or vice versa). Does <u>not</u> require instructor's permission. Must file an Academic Rules Petition.
  - Charge of \$3 for each change (will appear on ZotBill).
- Watch out for special Drop deadlines.

# Summer Externship Credit

- Externships completed in the summer will appear on the fall semester study list/transcript
- Summer Externships are 4 units of credit

## WHY OPT FOR EXTERNSHIP CREDIT?

Do the math!

No externship units:

Units needed for graduation = 86

<u>1L units</u> - <u>33</u>

2L and 3 L units needed 53

(one semester of 14 and three semesters of 13 units)

# ...With Externship Units

Units needed for graduation = 86

1L units - 33

2L and 3 L units needed 53

Externship units -4\*

(one semester of 13 and three semesters of 12 units)

2L and 3L units needed

49

<sup>\*</sup>Appears on fall transcript. Students with summer externships can enroll in up to 17 units in the fall, but 4 of those units will already have been completed!

# Can I Take a Class S/U?

- You may take up to 8 self-selected units S/U
  - The 8 self-selected units applies to classes normally taken for a grade
  - The 8 self-selected units are <u>in addition</u> to classes offered only for S/U, such as:
    - Externships
    - Research Fellowships
    - Classes designated by faculty as S/U
- A small number of classes must be taken for a grade (including core clinics).
- Must earn a minimum of a C- to pass
- The Course Catalogue lists whether a class is offered only S/U or only for grades in the notes section of the course description.

# Should I Take a Class S/U?

- Be honest with yourself about your study habits.
  - Will you do the same amount of work anyway?
  - Will you slack off in a subject that is important to learn (especially heavily tested bar topics)?
- Are you trying to raise your GPA?
  - S/U units count toward graduation requirements, but will have no effect on your GPA.
- Is this class that is important to your career goals (i.e., Patent Law if you want to be a patent lawyer)?
- You are responsible for keeping track of your eligibility for graduation honors (summa cum laude, magna cum laude, cum laude):
  - To be eligible, at least 75% of law studies must be in graded courses (64.5 units if you graduate with 86 units)

# Can I Take a Class Outside the Law School?

- Yes
- Classes through ABA approved summer programs
  - Count toward graduation units but grades will not count in your UCI Law GPA
  - Discuss financial aid options with Nasreen Zia
- Upper division and graduate level classes at UCI
  - Count toward graduation units but grades will not count in your UCI Law GPA unless the instructor has a joint appointment with the Law School
  - Need permission of the instructor and Law School Dean of Students
  - Law students cannot enroll themselves in main campus classes must go through Law Registrar's Office
  - No additional charge for Fall, Winter, Spring quarters
  - Pay fees for Summer quarter; check with Nasreen Zia on financial aid options
- See Academic Rules for specifics

# Non-Regularly Scheduled Law Classes

- Students may take up to 18 units of nonregularly scheduled law classes
  - Independent Study
  - Non-law classes on main campus
  - Research Fellowships
  - Externships (other than those deemed Alternative Field Placements)
  - Advanced Clinics

# What Classes Should I Take?

- Take the classes that interest you, even if you never intend to practice in that field.
- Take classes from professors you would like to study with, even if the subject matter is not one you think will appeal to you. There are practice fields you have not considered that will actually capture your interest.
- Take classes from professors you enjoyed and whose teaching style matches your learning style.
- Take classes that will give you a strong foundation in the practice field you intend to enter.
- Takes classes with a mix of different methods of evaluation (e.g., exams, papers, in-class exercises).
- Take a mix of skills and doctrinal courses.
- Take a broad range of classes. Life is unpredictable. You may discover you do not enjoy the work you do, or business in your practice area may dry up. Choose courses that will expose you to various methodological approaches to the law and that prepare you to be a well-rounded lawyer able to take advantage of opportunities as they appear.

# Faculty Have Prepared Course Selection Guides by Practice Areas:

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### OVERVIEW

### ADVISING

**Business Law** 

Dispute Resolution

Employment and Labor La

Intellectual Property Law

International Law

Public Interest Law

#### ACADEMIC CALENDARS

ACADEMIC SKILLS PROGRAM

CENTERS & INSTITUTES

**CURRICULUM** 

CLINICS & REAL LIFE LEARNING

INTERDISCIPLINARY STUDIES

J.D. REQUIREMENTS

PROFESSIONAL SKILLS PROGRAM

REGISTRAR

## Academic Advising

All upper-level law students are encouraged the Assistant Dean for Student Services.

The Assistant Dean for Student Services meets with every 1 on-one academic advising; 1Ls are also urged to speak to 1

Before even beginning to choose courses, we suggest you perspective. You are not just filling a schedule; you are pretips:

- Take the classes that interest you the most.
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## Resources

- I offer individual, half-hour academic advising sessions with each student.
  - Begins March 18
  - Available Cesar Chavez Day if enough student interest
- Two lunch-time panels scheduled
  - Full-time Faculty/Adjuncts Panel -- March 19 at noon
  - Business Law Panel April 13 at noon
- Read the course descriptions and prerequisites in the course catalogue!
- Course evaluations from previous years are available on line.

# **Tentative Registration Schedule**

- March 18: Course Catalogue goes live
- March 30: Notification of clinic assignments
- March 31: Pre-enrollment bidding for small

classes opens\*

- April 6: Bidding ends
- April 10: Students notified of winning bids
- April 16: Rising 3Ls begin to enroll
- April 17: Rising 2Ls begin to enroll

\*It is an Honor Code violation to "game" the bid system.

# Subjects Tested on Every Bar Exam

MBE – Multi-State Bar Exam

## Civil Procedure - Federal

Constitutional Law (including First Amendment)

Contracts (including the UCC)

**Criminal Law** 

Criminal Procedure

**Evidence** 

Real Property

**Torts** 

# Subjects Tested on the California Bar Exam

| MBE and Essay  | Essay Only  |
|--|---|
| Civil Procedure – Fed'l Constitutional Law (incl. 1st Amend.) Contracts (including the UCC) Criminal Law Criminal Procedure Evidence Real Property Torts | Business Associations (incl. Agency/Partnership and Corporations) Civil Procedure – CA and Federal Community Property Evidence – CA and Federal Professional Responsibility Remedies Wills and Succession |